

Charlton Fire District Special Meeting Minutes

August 28, 2012

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on August 28, 2012 at 7:15 p.m.

PRESENT: Jeff Voigt (Chairman), Dave Peters, Bobby LeGere, Andy La Patra (Treasurer), Sharon Cronin (Secretary)

ABSENT: Bobby Rosa, Terry Hannigan (Counsel)

1. Chief's Report

- a. Chief spoke with Warren Tire. They needed a tax exempt letter on file despite the explanation that the District is recognized as a NYS Governmental Entity and is exempt from paying NYS sales tax. A letter will be generated. In addition, an account is going to be established to purchase tires from Warren Tire.

2. Treasurer's Report

- a. Andy La Patra presented the Treasurer's Report.
- b. Review and audit of bills.
- c. Apparatus Capital Reserve: \$25,007.85
Capital Improvement Reserve: \$43,649.24
Emergency Capital Reserve: \$25,007.72
Equipment Capital Reserve: \$25,009.28
Operating Account: \$507,352.14
Payroll Account: \$14,920.14
Total ending on Aug 28, 2012: \$640,946.37
- d. After extensive research into banks, the Treasurer made the recommendation to transfer accounts to Key Bank.

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Bobby LeGere. Approved 3-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

Motion to approve Treasurer to begin process of transferring bank accounts to Key Bank made by Dave Peters and seconded by Bob LeGere. Approved 3-0.

8. Budget

- a. The chairman presented copies of the budget summary for 2012. The Board discussed the 2012-2013 proposed budget and reviewed it line by line. The Board discussed the past year's budget as well. The next budget workshop will be on Tuesday, September 11th.

11. Signing of vouchers

12. Adjournment

Motion to adjourn made by Dave Peters and seconded by Jeff Voigt at 9:15 p.m. Approved 3-0.