

Charlton Fire District Meeting Minutes

December 6, 2012

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on December 6, 2012 at 7:00 p.m.

PRESENT: Jeff Voigt (Chairman), Dave Peters, Bobby LeGere, Bob Rosa, Sharon Cronin (Secretary), Andy La Patra (Treasurer),

ABSENT: Terry Hannigan (Counsel)

1. Approval of Agenda

Motion to approve the agenda was made by Dave Peters and seconded by Bobby LeGere. Approved 4-0.

2. Approval of Minutes

Motion to approve last month's minutes was made by Bobby LeGere and seconded by Bobby Rosa. Approved 4-0.

3. Chairman's Report

- a. Chairman read letter from Charlton Girls' School outlining the safety report that was conducted at the school.

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$486,680.93
Payroll Account: \$5,029.87
Apparatus Capital Reserve: \$24,991.25
Equipment Capital Reserve: \$24,992.69
Emergency Capital Reserve: \$24,992.13
Capital Improvement Reserve: \$43,633.60
Total ending on December 1, 2012: \$610,319.47

Motion to pay outstanding bills was made by Dave Peters and seconded by Bobby LeGere. Approved 4-0.

Motion to approve treasurer's report made by Dave Peters and seconded by Jeff Voigt. Approved 4-0.

5. Chief's Report

- a. Kevin Riehl presented Chief's Report. 12 calls for the month:
7-EMS
2-Standby's
3-Mutual Aid
- b. The Chief reported that the Department is compliant for this year on Firefighters' Fit Testing and physicals, hose testing and ladder testing.

- c. The new air pack is in and in service.
- d. Arrowhead brought down a Spartan Rescue Pumper for the firefighters to look at. After the first of the year, the Truck Committee will sit down and start outlining what will be needed on the truck.
- e. Car 18 went in for service and new tires.
- f. Assistant Chief Dyer read a letter from Charlton Police requesting the use of a fire department pager so they can provide more consistent and prompt response to any calls for help.
- g. Assistant Chief Dyer presented purchase requests.(Motions under New Business)

7. Committee Reports

a. Facilities Management:

-Dave Peters presented proposal from ETS Contracting to patch and coat roof for \$4500.00.

b. Emergency Vehicles:

-Bob LeGere reported that the new light tower has been installed and wires Replaced on truck.

c. Staff Relations:

-Nothing to report at this time.

d. Inventory:

-Nothing to report at this time.

Motion to approve proposal from ETS Contracting for \$4500 made by Jeff Voigt and seconded by Dave Peters. Approved 4-0.

8. Unfinished Business

- a. Upcoming election is December 11th at 7pm. Petition from Bob Rosa has been completed, received and filed. Voter signature book has been prepared and poll sitters have been appointed.
- b. Custodian bids for 2013 were presented and reviewed. The Board accepted D.A. Kenyon's bid: \$30.00 per cleaning, floors waxed/stripped. \$125.00 per wax and \$250.00 per wax/stripped.

Motion to approve D.A. Kenyon's custodian bid for 2013 made by Jeff Voigt and seconded by Dave Peters. Approved 4-0.

9. New Business

- a. Charlton Septic Invoice was presented for payment of \$150.00.
- b. Approval for Secretary to spend \$11.00 in Staples Rewards was requested.
- c. The date for the Organizational meeting was set for Thursday, January 3, 2013.

d. Approval was requested for Secretary to place legal notice in the Gazette for the Organizational meeting.

e. Resolution 22-2012(2013 meeting dates) was presented and approved.

The dates of regular and special meetings are as follows:

Thursday, January 3, 2013(Organizational Mtg @6:30)

Thursday, February 7, 2013

Thursday, March 7, 2013

Thursday, April 4, 2013

Thursday, May 2, 2013

Thursday, June 6, 2013

Thursday, July 11, 2013

Thursday, August 1, 2013

Thursday, September 5, 2013

Thursday, October 3, 2013

Tuesday, October 15, 2013(Special Mtg-Public Hearing)

Thursday, November 7, 2013

Thursday, December 5, 2013

Motion to approve paying Charlton Septic Invoice for \$150.00 made by Jeff Voigt and seconded by Bob Rosa. Approved 4-0.

Motion to approve spending \$11.00 in Staples Rewards made by Bobby LeGere and seconded by Dave Peters. Approved 4-0.

Motion to approve January 3, 2013 as the Organizational Meeting date made by Jeff Voigt and seconded by Dave Peters. Approved 4-0.

Motion to approve Secretary to place legal notice in the Gazette for Organizational Meeting made by Jeff Voigt and seconded by Bob Rosa. Approved 4-0.

Motion to approve Resolution 22-2012 setting meeting dates for 2013 made by Jeff Voigt and seconded by Bob Rosa. Approved 4-0.

Motion to approve purchase of fittings from Feldfire for \$780.00 made by Dave Peters and seconded by Bob Rosa. Approved 4-0.

Motion to approve purchase of 100 ft hose from B-Lann for \$940.00 made by Dave Peters and seconded by Bobby LeGere. Approved 4-0.

Motion to approve purchase of command box from LaRue Woodworking for \$300.00 made by Jeff Voigt and seconded by Bob Rosa. Approved 4-0.

Motion to approve purchase of whiteboards/markers from Classroom Direct for \$80.00 made by Jeff Voigt and seconded by Dave Peters. Approved 4-0.

Motion to approve reimbursement of \$100.00 to John Gaworecki for physical fitness program made by Jeff Voigt and seconded by Dave Peters. Approved 4-0.

10. Privilege of the Floor

None

11. Signing of vouchers

12. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Bobby Rosa at 8:20 p.m.
Approved 4-0.