

**Charlton Fire District Commissioners Meeting Minutes
February 2, 2011**

PRESENT: Doug Sargent
Robert LeGere
Dave Peters
Jeff Voight

ABSENT: Glenn Cyphers

PUBLIC SESSION CALLED TO ORDER: Doug Sargent called the meeting to order at 7 p.m.

1. Approval of Minutes

January 2011 minutes were not available.

2. Comments

a. **Chairman-** Doug Sargent read a special announcement on Privilege of the Floor: "We are now open to public comment. This is not a question and answer session. It is a portion of the public meeting designed to receive comments positive or negative on taxpayer opinions of the operation of the district. Please wait to be recognized, come forward, state your name and address. State as simply as possible what you want the board to consider. Remember if you need an answer you must take advantage of the FOIL program. In respect for others wishing to speak, please limit your comments to about three to five minutes."

b. **Privilege of the Floor-** No one spoke

3. Treasurer's Report

a. There were twenty two invoices to pay. An itemized list was outlined.

b. The annual tax check for \$308,223.00 was deposited in NBT Bank on January 28, 2011.

General Account: \$310,018.90

Equipment Account: \$75,079.55

Building Account: \$43,617.21

Reserve Account: \$35,643.41

Payroll Account: \$16,619.50

Total ending on January 31, 2011: \$480,978.57

Motion to pay outstanding bills was made by Dave Peters and seconded by Bobby LeGere.
Approved 4-0.

4. Chief's Report

Kevin Riehl presented Chief's Report.

5. Committee Reports

- a. Facilities Management- No report as this time from Dave Peters.
- b. Emergency Vehicles- Bobby Legere is working with the chief on sending out ETA-181 for service.
- c. Inventory- Doug Sargent is looking into a barcode system for doing inventory. Any purchases over \$300 will require dual signatures.

6. Unfinished Business

No unfinished business

7. New Business

There were six new resolutions presented by Doug Sargent:

91-2011- Elimination of Secretary/Treasurer position

92-2011- Appointment of new secretary

93-2011- Resignation of attorney

94-2011- Appointment of new attorney

95-2011- Rescinding past purchasing resolution

96-2011- New purchasing resolution

97-2011- Voucher authorization

Doug Sargent presented the idea of building steps to replace rental steps that cost \$70 per month. Dave Peters said he would donate building materials for building steps.

Doug Sargent suggested paying Mod Space for a full year on the lease instead of paying by the month.

Bobby LeGere is working on making district website more user friendly. He is looking at East Glenville's website as a template.

8. Adjournment

Motion to adjourn made by Bobby LeGere and seconded by Dave Peters at 7:30 p.m.

Approved 4-0.